



Walton Parish Council

Website - www.waltonparish.gov.uk

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Members of the public are cordially invited to attend and Councillors are summoned to The Council Meeting of Walton Parish Council to be held at St. John's Community Church Hall, Old Chester Road, Higher Walton on Thursday 2 October 2025 at 7:00pm.

Agenda

97 Resignation of the Chair of the Council

97.1 To note the Council has received Councillor Harris's Resignation from position of Chair of the Council.

97.2 Proposal to accept receipt of Councillors Harris's Resignation as Chair of the Council

98 To receive nominations and elect the Chair of the Council and to receive the Chair's Declaration of Acceptance of Office.

99 Apologies for absence

To receive and accept apologies for absence.

100 Declarations of Interest

Councillors are reminded of their responsibility to declare disposable pecuniary or non-pecuniary interests, which they have on any item on the agenda no later than when the item is reached. Declarations are a personal matter for each member to decide and the decision to declare, or not, is the responsibility of the councillor.

101 Matters to be considered with the exclusion of the press and public

[using Public Bodies (Admission to Meetings) Act 1960 s. 2]

To consider if any items on the agenda should be considered in closed session because of the nature of the information to be disclosed, whether pertaining to an individual, a contract or legal advice.

102 Public Participation

In accordance with Standing Orders, members of the public and any visitors in attendance may address the meeting.

102.1 PCSO Report

102.2 Walton Hall's Estate Neil Simpson Report

102.3 Members of the Public

102.4 Borough Councillors. Update on Devolution.

103 Approval of Minutes

The Minutes are circulated and will be taken as read.

The minutes of the Parish Council meeting held on 4 September 2025 to be confirmed as a true record and signed by the Chair.

104 Vacancy in Office of Councillor

To note the Parish Council received Councillor Greene's resignation as a Parish Councillor, which was accepted by the Chair on 23.09.2025. Leaving a Vacancy within Walton Lower Ward. To note notice of Vacancy has been issued.

105 Policies

Proposal to adopt the Revised Home Visits Policy. Issued in agenda pack.

106 Creamfields

To note the residents Creamfields de-brief meeting will be held Saturday 8 November, 2025 at St John's Church Hall.

107 Risk Assessment Group

107.1 To note Terms of Reference and Chair Election.

107.2 Update on progress of the Risk Management Plan.

108 Strategic Plan

Update on progress.

109 Finance (Clerk)

109.1 Budget/Precept process and requirements for 2025/26.

109.2 Financial Report issued in agenda pack.

Proposed Payments:

Councillor Cooke Reimbursement face painter deposit- £50.00

Councillor Cooke Reimbursement balloon modeler deposit- £20.00

Councillor Hardie Reimbursement for winter bulbs- £170.99

Clerk Salary- £433.40

HMRC PAYE- £41.99

Gardenia Gardens INV- 10503 - £513.00

JDH Business Services Ltd (internal audit fee) - £320.40

Wayne Aylsebury- £210.00

Proposal to accept the Clerk's report and pay cheques as above.

110 Walton Roads and Bridges

Verbal Update to the group from Cllr Harris.

111 Reports from Advisory Groups

111.1 Planning

111.1.1 Update on Terms of Reference and Chair Election

111.1.2 To discuss the following applications:

2025/01140/ TPOCA Land adjacent to 1 Walton Road- Remedial work to Trees x 3.

2025/01178/TPO 3 Lytchgate- Remedial work to Trees x 3.

2025/01096/FULH 13 Brookwood close - single storey front, side and rear extensions.

2025/01199/CLPD 10 Walton Heath Rd - Application for a Certificate of Lawfulness (proposed).

2025/01256/CLDP- Brantingham, Chester Rd- Application for a certificate of lawfulness

2025/01237/FUL- 20 Wardley Rd- Demolition of existing conservatory and construction of a single storey rear extension.

111.2 Betterment Advisory Group

111.2.1 Update on the reports and progress updates issued with agenda pack, following the group meetings held 12.09.25.

111.2.2 Proposal to spend up to £250 to purchase and install two planters in a style keeping with the memorial to hold securely Remembrance Cross tributes.

111.2.3 Proposal to spend up an additional £55 for the Winter Bulbs/ bedding plants,

111.3 Events Advisory Group

111.3.1 Update on the report issued with agenda pack, following the group meeting held on 12.09.25.

111.3.2 To note and share thanks to Keith Fletcher from St. Johns Church, who will be leading our Remembrance Day services at the War Memorial again, 9:30am on Sunday 9 November, 2025.

111.3.3 Proposal to spend up to £125 to purchase street furniture rosettes from the Royal British Legion.

111.3.4 Proposal to spend up to £25 to purchase a Remembrance Day wreath from the Royal British Legion.

111.3.5 Proposal to spend up to £120 on a Balloon Modeler for the Christmas Event.

111.3.6 Proposal to spend up to £140 for a Face Painter for the Christmas Event.

111.3.7 Proposal to spend up to £50 on chocolates for the Christmas Event.

111.4 Donations Group

111.4.1 Update on Terms of Reference and Chair Election.

111.4.2 Proposal from Councillor Harris to Donate £200 to St Johns Community Church Hall, received 28.07.2025.

111.5 Grassed Triangle Area Higher Walton Group

111.5.1 To note Terms of Reference and Chair Appointment.

111.5.2 Update on progress.

111.6 War Memorial Group

111.6.1 To note Terms of Reference and Chair Election

111.6.2 Update on progress.

112 Reports from Portfolio Holders and Outside Body Representatives

112.1 Footpaths/Towpaths

To note matters that have been reported to Warrington Borough Council by Councillors. Update issued in agenda pack.

112.2 Highways, Vegetation & Street Lighting

To note written reports and verbal reports on matters that have been reported to Warrington Borough Council by Councillors.

112.3 Walton Hall Estate

To review any updates received.

113 Report on Actions taken and correspondence received since the previous meeting

To review and consider correspondence received. Update issued in agenda pack.

114 Items for inclusion on the next agenda

115 Set date and time of next meeting

To set the date and time of the next Parish Council Meeting as Thursday 6 November 2025 at St. John's Community Church Hall, Old Chester Road, Walton commencing at 7.00pm.