



Walton Parish Council

Website - www.waltonparish.gov.uk

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Members of the public are cordially invited to attend and Councillors are summoned to The Council Meeting of Walton Parish Council to be held at St. John's Community Church Hall, Old Chester Road, Higher Walton on Thursday 4 September 2025 at 7:00pm.

Agenda

75 Apologies for absence

To receive and accept apologies for absence.

76 Declarations of Interest

Councillors are reminded of their responsibility to declare disposable pecuniary or non-pecuniary interests, which they have on any item on the agenda no later than when the item is reached. Declarations are a personal matter for each member to decide and the decision to declare, or not, is the responsibility of the councillor.

77 Matters to be considered with the exclusion of the press and public

[using Public Bodies (Admission to Meetings) Act 1960 s. 2]

To consider if any items on the agenda should be considered in closed session because of the nature of the information to be disclosed, whether pertaining to an individual, a contract or legal advice.

78 Public Participation

In accordance with Standing Orders, members of the public and any visitors in attendance may address the meeting.

78.1 PCSO Report

78.2 Members of the Public

78.3 Borough Councillors

79 Approval of Minutes

The Minutes are circulated and will be taken as read.

The minutes of the Parish Council meeting held on 3 July 2025 to be confirmed as a true record and signed by the Chair.

80 Policies

80.1 Proposal to adopt the Revised Data Retention Policy. Issued in agenda pack.

80.2 Discussion on the Revised Draft Home Visits Policy. Issued in agenda pack.

81 Creamfields

To discuss any updates following the Creamfields event.

- 82 SEWUE Meeting / Home England Press Release**
To note the minutes of the SEWUE meeting held 17.06.2025, and to discuss any comments. Minutes shared prior to the meeting and also included in the agenda pack.
- 83 Risk Assessment Group**
83.1 To note Terms of Reference and Chair Election.
83.2 Discussion on the review of the current Risk Management procedure and policy. Current Risk Assessment Inspection dated 2025 included in agenda pack.
83.3 Proposal to form a formal Health and Safety Policy.
- 84 War Memorial Group**
84.1 Proposal to set up a working party to consider refurbishing and maintaining the War Memorial, members and terms of reference to be decided.
- 85 Strategic Plan (Cllrs Lacey /Saberi)**
Update on progress and discussion on Cllr Saberi's Paper: The Pollution Threat from Port Warrington Phase 2 and the Western Link Projects.
- 86 Finance (Clerk)**
Report issued in agenda pack.
- Proposed Payments:**
Lally Tree Management Invoice INV-2375_2183- £500.00
Gardenia Invoice 10023- £486.00
Gardenia Invoice 10250- £513.00
Clerk August Salary £433.20
Clerk September Salary £433.20
HMRC PAYE- £9.52
Print Shop Invoice 20883 (sign board inserts) - £282.00
Clerk reimbursement for Postage- £8.50
Clerk Office Expenses (Ink colour/ black and paper) - £57.98
Cllr Hardie Reimbursement for Wood Oil for bench refurbishment- £12.29
- Proposal to accept the report and pay cheques as above.
- 87 Internet Bank**
87.1 To note that the online Lloyds bank account fees are free for the first 12 months, then £8.50 per month following. Lloyds bank account Terms and Conditions and Mandate included in agenda pack for reference.
87.2 Proposal to review the Lloyds bank account 8 months after set up, to ensure the account is providing WPC with a suitable service.
87.3 Update from the Clerk on progress of setting up the online bank account.
- 88 Employment Committee**
88.1 To note the Clerk has passed her probationary period.

89 Walton Roads and Bridges

Verbal Update to the group from Cllr Harris.

90 Reports from Advisory Groups

90.1 Planning

90.1.1 Update on Terms of Reference and Chair Election

90.1.2 To discuss the following applications:

2025/01036 1 Old Hall- Discharge of conditions set following granting of a previous application (2024/00807).

2025/00829 Walton Arms- 2nr Internally illuminated post signs, Illuminated fascia sign and car park entrance sign

2025 /01047 TPOCA Walton Arms – Work on trees and felling of a self-seeded tree.

2025/01096 13 Brookwood Close- Single storey front and rear extensions.

90.2 Betterment Advisory Group

90.2.1 Update on the reports and progress updates issued with agenda pack, following the group meetings held on 28.07.25 and 19.08.25.

90.2.2 Update on Gardenia Gardens contract, following meeting held with Gardenia, Clerk and Cllr Hewitt 21.08.25

90.2.3 Proposal to spend up to £750 to clean and paint the War Memorial.

90.2.4 Proposal to spend up to £120 on Winter bedding plants.

90.2.5 Proposal to spend up to £3,500 on a Tree Surgeon contractor to complete suggested works following Tree Survey Report to QEII field.

90.3 Events Advisory Group

90.3.1 Update on Terms of Reference and Chair Election.

90.3.2 Update on the report issued with agenda pack, following the group meeting held on 19.08.25.

90.4 Donations Group

90.4.1 Update on Terms of Reference and Chair Election.

90.4.2 To discuss email donations request from St. Johns Church received 28.07.2025.

91 Grassed Triangle Area Higher Walton Group

91.1 To note Terms of Reference and Chair Appointment.

91.2 Update following the group meeting held 02.09.25.

92 Reports from Portfolio Holders and Outside Body Representatives

92.1 Footpaths/Towpaths

To note matters that have been reported to Warrington Borough Council by Councillors. Update issued in agenda pack.

92.2 Highways, Vegetation & Street Lighting

To note written reports and verbal reports on matters that have been reported to Warrington Borough Council by Councillors.

92.3 Walton Hall Estate

To review any updates received.

- 93 Report on Actions taken and correspondence received since the previous meeting**
To review and consider correspondence received. Update issued in agenda pack.
- 94 Position of Chair**
To discuss the upcoming Election.
- 95 Items for inclusion on the next agenda**
- 96 Set date and time of next meeting**
To set the date and time of the next Parish Council Meeting as Thursday 2 October 2025
at St. John's Community Church Hall, Old Chester Road, Walton commencing at 7.00pm.