



# Walton Parish Council

Website - [www.waltonparish.gov.uk](http://www.waltonparish.gov.uk)

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Members of the public are cordially invited to attend and Councillors are summoned to The Council Meeting of Walton Parish Council to be held at St. John's Community Church Hall, Old Chester Road, Higher Walton on Thursday 3 July 2025 at 7:00pm.

## Agenda

### 50 Apologies for absence

To receive and accept apologies for absence.

### 51 Declarations of Interest

*Councillors are reminded of their responsibility to declare disposable pecuniary or non-pecuniary interests, which they have on any item on the agenda no later than when the item is reached. Declarations are a personal matter for each member to decide and the decision to declare, or not, is the responsibility of the councillor.*

### 52 Matters to be considered with the exclusion of the press and public

[using Public Bodies (Admission to Meetings) Act 1960 s. 2]

To consider if any items on the agenda should be considered in closed session because of the nature of the information to be disclosed, whether pertaining to an individual, a contract or legal advice.

### 53 Public Participation

In accordance with Standing Orders, members of the public and any visitors in attendance may address the meeting.

53.1PCSO Report

53.2 Members of the Public

53.2.1 WODAC Presentation

53.3 Borough Councillors

### 54 Approval of Minutes

The Minutes are circulated and will be taken as read.

The minutes of the Parish Council meeting held on 12 June 2025 to be confirmed as a true record and signed by the Chair.

### 55 Code of Conduct

Proposal to accept updated Code of Conduct Policy.

### 56 Emails (Cllr Hazeldine)

56.1 Proposal from Cllr.Hazeldine to adopt the revised Email Policy, which has been updated to incorporate WPC .Gov emails. Issued in agenda pack.

56.2 Discussion on the Draft Retention Policy completed by Cllr.Hazeldine to reflect the latest ICO recommendations. Issued in agenda pack.

**57 ID Badges for Councillors/ Safeguarding for Councillors and Residents**

57.1 Update on progress of Councillor ID Badges.

57.2 Proposal from Cllr.Hazeldine to spend up to an additional £15 to complete the Councillor ID Badges.

57.3 Proposal from Cllr.Hazeldine to adopt the Home Visits / Safeguarding Policy. Issued in agenda pack.

**58 Creamfields**

To discuss any updates for the upcoming event.

**59 Residents Parking Permits Old Chester Road**

Update from Cllr.Williams and Cllr.Harris following the meeting on 02/07/2025 held with Mark Tune (WBC) and residents to discuss parking permits.

**60 SEWUE Meeting / Home England Press Release**

60.1 Update from Cllr.Harris following the SEWUE working group meeting, which was held on 17/06/2025.

60.2 Update from Cllr.Harris regarding sewage pump capacity in Walton.

**61 Risk Assessment Group**

61.1 To set up a working party to consider and review the Councils Risk Assessments, members and term of reference to be decided.

61.2 To note Risk Assessment requirements when undertaking Parish Matters/Tasks.

**62 Strategic Plan (Cllrs Lacey /Saber)**

62.1 Update on progress.

62.2 To discuss the work the Betterment has completed to date and how this can be integrated in to the Strategic Plan.

**63 Finance (Clerk)**

Report issued in agenda pack.

**Proposed Payments:**

- Manchester Ship Canal Company- £36.00

- Community First Trading (insurance) £340.01

- Wayne Aylesbury (Benches) David I £475.00

- Cllr.Hazeldine reimbursement for ID Badges £39.07

- Clerk Salary £433.20

- Cllr.Williams reimbursement for Litter Picking Equipment £16.89

- Cllr.Williams reimbursement for Hedgehog signs £12.68

-Cllr.Hazeldine reimbursement for ID Badge Lanyards £24.68

Proposal to accept the report and pay cheques as above.

**64 Internet Bank**

Update from the Clerk on progress.

**65 Subject Access Request**

To note hours spent completing the recent SAR.

**66 Park Lane and Warrington Road Junction**

Verbal Update to the group from Cllr Harris.

**67 Hillcliffe/ Walton Road Junction**

Verbal update to the group from Cllr. Harris.

**68 On going reported issues on Holly Hedge Lane (Cllr Harris / Hazeldine)**

Update to the group on progress.

**69 Reports from Advisory Groups**

**69.1 Planning**

Update on Terms of Reference and Chair Election

To discuss the following applications:

2025/01100 - Warrington Sports. Club. 5 padel tennis courts and canopies, application appeal.

2025/00807- 2 Brookwood Close - Single storey extensions at side, rear and front door.

2025/00814- 17 Worsley Rd- Single storey extension to rear of dwelling.

**69.2 Betterment Advisory Group**

69.2.1 Update on the report/progress update issued with Agenda Pack, following the group meeting held on 19.06.25.

69.2.2. Proposal to send up to £500 to repair and refurbish the remaining benches.

67.2.3 Proposal to spend up to £150 on the new spring bulbs.

69.2.3 Discussion on arrangements for the War Memorial to be cleaned and repaired, including the plaque restoration.

**69.3 Events Advisory Group**

Update on Terms of Reference and Chair Election.

Report/ progress update issued with Agenda Pack.

**69.4 Donations Group**

To discuss email donations request from St.Johns Church.

**70 Grassed Triangle Area Higher Walton Group**

To note Terms of Reference and Chair Appointment.

**71 Reports from Portfolio Holders and Outside Body Representatives**

**71.1 Footpaths/Towpaths**

71.1.1 To note matters that have been reported to Warrington Borough Council by Councillors.

71.1.2 To discuss the use of the Councillors reporting log.

**71.2 Highways, Vegetation & Street Lighting**

To note written reports and verbal reports on matters that have been reported to Warrington Borough Council by Councillors.

**71.3 Walton Hall Estate**

71.3.1 To review any updates received.

71.3.2 To discuss recent events held at Walton Gardens

**72 Report on Actions taken and correspondence received since the previous meeting**

To review and consider correspondence received.

**73 Items for inclusion on the next agenda**

**74 Set date and time of next meeting**

To set the date and time of the next Parish Council Meeting as Thursday 5 September 2025 at St. John's Community Church Hall, Old Chester Road, Walton commencing at 7.00pm.