



# Walton Parish Council

Website - [www.waltonpc.org.uk](http://www.waltonpc.org.uk)

E: [Clerk@waltonparish.gov.uk](mailto:Clerk@waltonparish.gov.uk)

Members of the public are cordially invited to attend and Councillors are summoned to the Parish Council Meeting of Walton Parish Council to be held at St. John's Community Church Hall, Old Chester Road, Higher Walton on Thursday 3 April 2025 at 7:15pm.

## Agenda

### 190 Apologies for absence

To receive and accept apologies for absence.

### 191 Declarations of Interest

*Councillors are reminded of their responsibility to declare disposable pecuniary or non-pecuniary interests which they have on any item on the agenda no later when the item is reached. Declarations are a personal matter for each member to decide and the decision to declare, or not, is the responsibility of the councillor.*

### 192 Matters to be considered with the exclusion of the press and public

[using Public Bodies (Admission to Meetings) Act 1960 s. 2]

To consider if any items on the agenda should be considered in closed session because of the nature of the information to be disclosed, whether pertaining to an individual, a contract or legal advice.

### 193 Public Participation

In accordance with Standing Orders, members of the public and any visitors in attendance may address the meeting.

- 147.1 PCSO Report
- 147.2 Members of the Public
- 147.3 Borough Councillors

### 194 Approval of Minutes

The Minutes are circulated and will be taken as read.

The minutes of the Parish Council meeting held on 6 March 2025 to be confirmed as a true record and signed by the Chair.

### 195 Accident on Park Lane and Warrington Road 20.03.25

Discussion on the incident and update on actions following meeting on 28 February 2025 between Cllr Harris, Mark Tune (WBC) and PCSO Jordon Burke.

**196 Update on Clerk Working Arrangements**

Clerk to update on her working arrangements, including days/hours working, method of contact and postal arrangements.

**197 Employment Committee (Cllr Harris/ Hewitt/ Lacey/Williams/Hazeldine)**

Update on Payroll arrangements/timesheets and WPC Mobile.

**198 Employment Policies**

Update on progress on updating polices ratified in previous meeting Thursday 6 March (Item 171) – Cllr Hazeldine.

Polices next for review and updated: Whistleblowing; Maternity; Paternity, GDPR and Loneworking.

**198 Creamfields (Cllr Harris)**

Update on progress of Creamfields residents meeting which is to be held on Saturday 5 April, St Johns Community Hall.

**199 Emails (Cllr Hazeldine)**

Update on progress of migration to .Gov emails/website.

**200 SEWUE Meeting (Cllr Harris)**

Update on progress following meeting which is be held on Tuesday 1 April, 2025.

**201 Finance (Clerk)**

Report issued in agenda pack.

Confirmation that accounts to be closed for this Financial Year on 31.03.2025.

Update on progress with Audits.

Update on Online Banking.

**Proposed Payments:**

- Cllr. Allison reimbursement for postage of March Cheques £9.35
- Cllr. Hewitt reimbursement Easter Decoration £63.96
- CHAL Invoice 201 Clerk Training £50.00
- Clerk Salary £237.44 work up until 20<sup>th</sup> March
- CHAL Invoice 217 End of Year Accounts Clerk Training £35.00
- Clerk Interim Salary £178.20 work up until 4<sup>th</sup> April

**202 Strategic Plan (Cllr Lacey)**

Verbal update.

**203 Reports from Advisory Groups**

**203.1 Planning**

Report issued with Agenda Pack.

2024/01623/LBC , 2024/01512/FUL- 99 Whitefield Road

2025/00317/CLKDP- 84 Whitefield Road. Single storey rear extension and front porch.

2025/00397/TPO- 134 Walton Road. Felling of one tree.

20245/00397/TPO- 13 Lychgate. 4 trees to be trimmed.  
2024/00748- The Stag- update on application.

### **203.2 Betterment Advisory Group**

Report/progress update issued with Agenda Pack.  
Gardenia update following meeting- .13.03.2025  
To confirm Cllr. Bennett is happy to receive green waste from WPC.

### **203.3 Events Advisory Group**

Report sent with Agenda Pack.  
Update on progress of Easter Decorations.  
Update on progress of VE Tea Party, which is to be held for residents on Thursday 8 May 2025.  
Proposal from Cllr. Hewitt to spend up to an additional £250 on the VE Tea Party.

### **203.4 Donations Group**

Formal Application received from Mersey Weaver Scouts 25.03.25. Following a meeting held on 28.03.2025 it has been proposed that WPC donate £170. The donation group would also like to invite the young person to come to a WPC meeting or write to the parish council after the event to tell us about the benefits and their experiences they had on the trip.

## **204 On going reported issues on Holly Hedge Lane (Cllr Harris / Hazeldine)**

Update on progress following further reports by the council to WBC on 23/02/2025.

## **205 Reports from Portfolio Holders and Outside Body Representatives**

### **205.1 Footpaths/Towpaths**

To note matters that have been reported to Warrington Borough Council by councillors.

### **205.2 Highways, Vegetation & Street Lighting**

205.2.1 To note written reports and verbal reports on matters that have been reported to Warrington Borough Council by councillors.

205.2.2 Mertoun Road and Worsley Road – Verbal update.

### **205.3 Walton Hall Estate**

To receive and note written report and any additional information.

## **206 Report on Actions taken and correspondence received since the previous meeting**

To receive and consider the action and correspondence report.

## **207 Items for inclusion on the next agenda**

## **208 Set date and time of next meeting**

To set the date and time of the Annual General Parish Council Meeting as Thursday 8 May 2025 at St. John's Community Church Hall, Old Chester Road, Walton commencing at 7.00pm.

Followed by the Parish Council meeting commencing at 7.15pm.