



Walton Parish Council

Website - www.waltonparish.gov.uk

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Members of the public are cordially invited to attend, and Councillors are summoned to The Council Meeting of Walton Parish Council to be held at St. John's Community Church Hall, Old Chester Road, Higher Walton on Thursday 5 March 2026 at 7:00pm.

Agenda

291 Apologies for absence

To receive and accept apologies for absence.

292 Declarations of Interest

Councillors are reminded of their responsibility to declare disclosable pecuniary or non-pecuniary interests, that they may have on any item on the agenda no later than when the item is reached. Declarations are a personal matter for each member; the decision to declare, or not, is the responsibility of the councillor.

293 Matters to be considered with the exclusion of the press and public

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to consider whether any items should be heard in closed session due to the confidential nature of the business to be transacted (including matters relating to an individual, contract or legal advice).

294 Public Participation

In accordance with Standing Orders, members of the public and visiting representatives may address the meeting.

294.1 PCSO Report

294.2 Members of the Public

294.3 Borough Councillors.

295 Approval of Minutes

The minutes are circulated and will be taken as read.

To confirm the minutes of the Parish Council meeting held on 5 February 2026 are a true record and be signed by the Chair.

296 Society of Local Council Clerks (SLCC)

296.1 Clerk's Professional Membership Renewal. To consider and approve the renewal of the Clerk's membership of the Society of Local Council Clerks (SLCC) for the 2026/27 year at a cost of £200.

296.2 Cheshire SLCC Branch Meeting. To note that the Clerk will be attending the Cheshire SLCC Branch meeting on Tuesday 17 March at Helsby.

297 Finance

297.1 Online Banking update. To receive an update on progress in relation to the Council's transition to online banking arrangements.

297.2 To receive the Financial Report as issued in the agenda pack.

Proposed Payments:

Clerk Salary- £444.50

Gardenia Gardens Invoice 11432- £468.00

PAYE- £21.39

Clerk Reimbursement Ink (black and colour) and Paper- £51.78

Proposal to approve the payments listed above and accept the Clerk's financial report.

298 Walton Roads, Bridges and Residents Parking

To discuss and note any updates received from Warrington Borough Council.

299 Strategic Plan

To receive a verbal progress update.

300 Creamfields – Residents' Meeting

To discuss and agree a proposed date for a residents' meeting in relation to the Creamfields music festival.

301 Reports from Advisory Groups

301.1 Planning Advisory Group

301.1.1 Update on Terms of Reference and Chair Election

301.1.2 To discuss the following applications:

2026/00108/FULH - 1 Old Hall Close, Walton, Warrington, WA4 6SZ- Proposed single-storey front extension and render to existing property.

2026/00181/DISCON - United Utilities, Warrington South Waste Water Treatment Works Bellhouse Lane, Walton, Warrington, WA4 6TS -Discharge of condition 4 (Characterisation, remediation and verification strategy) and 5 (Remediation and Verification) on application 2025/01486 (Motor Control Centre Kiosk)

2026/00194/TPO - 110 Old Chester Road, Walton, Warrington, WA4 6TG- Fell 1 No. Tree and Remedial works to 1 No. Tree

2026/00201/TPO - Bennetts Farm, Holly Hedge Farm Holly Hedge Lane, Walton, Warrington, WA4 5QP- Remedial works to trees

301.1.3 To consider enforcement matter ENF/26/10964 – Walton Arms (Complaint regarding works to trees).

301.2 Betterment Advisory Group

301.2.1 Betterment Advisory Group Meeting – 17 February 2026.

To note the meeting notes of the Betterment Advisory Group meeting held on 17 February 2026, as included in the agenda pack.

301.2.2 Summer Planting Proposal.

To consider the recommendation of the Betterment Group and, if thought fit, approve expenditure of £405.12 plus VAT (£486.14) for the planting of seven 1m planters with summer bedding and one 1m x 1m planter with herbs for community use, with plants to be purchased from Primrose Hill Nurseries.

301.2.3 Relocation of Planters – Park Lane / A56 Junction

To discuss the suggestion to relocate the two planters currently positioned at the Park Lane / A56 junction to Worsley Road.

301.2.4 Residents' Survey – Draft Proposal and Progress Update

To discuss the residents' survey, including the draft proposal and progress update.

301.2.5 St John's Church Car Park Proposal

To consider the Betterment Advisory Group's suggested response to the St John's Church car park proposal, noting that the group favoured Option 2 (opposite the Lychgate entrance), subject to the Church obtaining the appropriate planning permissions.

301.3 Events Advisory Group

301.3.1 Events Advisory Group Meeting – 17 February 2026

To note the meeting notes of the Events Advisory Group meeting held on 17 February 2026, as included in the agenda pack.

301.3.2 War Memorial Plaque Unveiling Event

To receive an update on the planned unveiling event of the refurbished bronze plaque at the War Memorial, scheduled for 10 April 2026 at 11.00am, marking 106 years since the installation of the War Memorial.

301.3.3 Refreshments for Plaque Unveiling Event

To consider and, if thought fit, approve expenditure of up to £250 on refreshments following the plaque unveiling event.

301.3.4 Wreath for War Memorial

To consider and, if thought fit, approve expenditure of up to £50 for the purchase of a wreath for the War Memorial for the plaque unveiling event.

301.3.5 Easter Decorations – QEII Field

To consider and, if thought fit, approve expenditure of up to £50 for new Easter decorations for the QEII Field.

301.3.6 Events Assets and Storage

To review and discuss assets held by the Events Advisory Group, as listed in the assets register and to discuss storage arrangements.

301.4 Donations Group

301.4.1 Donations Group Meeting – 10 February 2026

To note the meeting notes of the Donations Group meeting held on 10 February 2026, as included in the agenda pack.

301.4.2 Donations Limits

To review and consider the Donations Group's recommendation to maintain the current donations limits of £200 per single donation and an overall annual limit of 5% of the Parish Precept for total donations made by the Parish Council.

301.4.3 Terms of Reference

To consider and, if thought fit, approve the draft Terms of Reference for the Donations Group, as included in the agenda pack.

301.4.4 Donations Policy and Application Form

To review and, if thought fit, approve the draft Donations Policy and Donations Application Form, as included in the agenda pack.

301.4.5 Donations Application Received

To consider an application for financial assistance towards a Girlguiding residential trip and, if thought fit, to approve a donation.

302 Reports from Portfolio Holders and Outside Body Representatives

302.1 Footpaths/Towpaths

To note matters reported to Warrington Borough Council by Councillors. Update issued in agenda pack.

302.2 Highways, Vegetation & Street Lighting

To note written reports and verbal reports on matters that have been reported to Warrington Borough Council by Councillors.

302.3 Walton Hall Estate

To discuss and appoint a Councillor liaison for Walton Hall Estate.

303 Report on Actions taken and correspondence received since the previous meeting

303.1 QEII Field – Title Deeds and Reference Documents

To note that the QEII Field title deeds and associated reference documents have now been scanned and securely stored electronically on the Council's OneDrive system. The original hard copy documents remain retained by the Council.

303.2 Correspondence

To review and consider correspondence received, as set out in the Council's correspondence tracker included in the agenda pack.

304 Items for inclusion on the next agenda

305 Set date and time of next meeting

To set the date and time of the Annual Parish Meeting and the next Parish Council Meeting as Thursday 2 April 2026 at St. John's Community Church Hall, Old Chester Road, Walton, commencing at 7:00pm.

