



Walton Parish Council

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Members of the public are cordially invited to attend and councillors are summoned to the **Parish Council Meeting** of Walton Parish Council to be held at St. John's Community Church Hall, Old Chester Road, Higher Walton on Thursday 7 November 2024 at 7:00pm.

Lara Jacob, Locum Clerk
Friday 1 November 2024

Agenda

1. Apologies for absence

To receive and accept apologies for absence.

2. Declarations of Interest

Councillors are reminded of their responsibility to declare disposable pecuniary or non-pecuniary interests which they have on any item on the agenda no later when the item is reached. Declarations are a personal matter for each member to decide and the decision to declare, or not, is the responsibility of the councillor.

3. Matters to be considered with the exclusion of the press and public

[using Public Bodies (Admission to Meetings) Act 1960 s. 2]

To consider if any items on the agenda should be considered in closed session because of the nature of the information to be disclosed, whether pertaining to an individual, a contract or legal advice.

4. Public Participation

In accordance with Standing Orders, members of the public and any visitors in attendance may address the meeting.

4.1 Presentation from Walton Hall Estate

4.2 PCSO Report

4.3 Members of the Public

4.4 Borough Councillors

5. Approval of the Minutes

The minutes are circulated with the agenda and will be taken as read.

The minutes of the meeting of the Parish Council held on Thursday 3 October 2024 to be confirmed as a true record and signed by the Chair (**enclosed**)

6. Finances

6.1 To approve the following payments:

Cheque

No	Payee	Purpose	Amount
001580	Gardenia Gardens Ltd	Invoice 8349 September	.TBA
001581	L Jacob	Invoice 10/2024	490.00
001582	R Hardie	Reimburse expenses	50.00
001583	Noticeboard Company	2 x Information Boards	1865.04

001584	Lymm Parish Council	SWP Local Plan	274.76
001585	Then Media	Web hosting	316.80

6.2 To note the budget monitoring information to end October 2024 provided (**enclosed**)

7. Recruitment for Clerk Position

7.1 To receive the minutes from the Employment Committee and discuss the recommendations made:

7.1.1 **Recommended** that the Recruitment Policy as presented is adopted by full council.

7.1.2 **Recommended**, the documentation related to the recruitment of the clerk position, being the job advertisement (including a recommendation on salary scale), job description, accompanying person specification and written particulars of employment.

7.1.3 **Recommended** that the format and content of the contract of employment will be that provided by the Cheshire Association of Local Councils (ChALC).

7.1.4 **Recommended** the form of the advertisement, a closing date of 6 December, an interview panel of three councillors and the creation of an information pack. (**all documents enclosed**)

8. Use of Parish Council email addresses

To discuss the proposal that all councillors use their @walton.org.uk email addresses for receipt of and issuing of correspondence related to parish council business.

9. Reports from Advisory Groups

9.1 Planning

9.1.1 The group had been sent the following planning applications:

2024/01299/DCOC

Stanlow site to the Central Hub and to North, East and South pipeline Corridors, extending to St. Helens, Partington and Northwich
Hydrogen Production Plant (HPP)

2024/00301/ADJA

Daresbury Hall, Daresbury Lane, Warrington, WA4 4AG
Proposed restoration of Daresbury Hall and Coach House to enable conversion to residential use, the demolition of various buildings and extensions, and the construction of new build dwellings in the halls grounds

2024/01215/FULH

Oaklands Chester Road, Warrington, WA4 5LP
Construction of a new leisure outbuilding and a single storey side extension with internal alterations

2024/01217/LBC

Walton Hall Gardens, Walton Hall, Walton Lea Road, Walton, Warrington, WA4 6SN
Install of dividing partition to split rooms.

9.1.2 The following plan has been refused by Warrington Borough Council:

2024/01064/LBC 1 Walton Lea Road, Walton, Warrington, WA4 6SW

Removal of internal wall and replacement of rear window with double doors

Reason for refusal:

The proposal would cause unacceptable harm to the fabric of a Grade II Listed Building

due to the removal of internal walls and features. This harm would have a significant impact on the Listed Building and would be contrary to Policy DC2 of the Warrington Local Plan 2023 and the NPPF.

9.1.3 To receive a report on attendance at the Hynet North West Hydrogen Pipeline Project public consultation.

9.2 Village Betterment Advisory Group

9.2.1 To note and discuss the report of the meeting held on 17 October 2024 (**enclosed**)

9.2.2 To consider the proposal that the group be permitted to be the first line of contact between the gardening contractors and the Parish Council, on the understanding that no financial commitments are entered into without the Parish Council's agreement.

9.2.3 To note the dates of future meetings of the group: 12 December 2024 at 10am; 20 February 2025 at 2pm; 17 April 2025 at 2pm.

9.3 Donations Advisory Group

To consider the recommendations of the Group as follows:

9.3.1 Draft Terms of Reference

9.3.2 Draft Donations and Grant Procedure and Application Form (**enclosed**)

9.4 Events Advisory Group

To consider the recommendations of the Group as follows:

9.4.1 The purchase of battery-operated flood lights for £230.00;

9.4.2 Two sets of solar-powered programmable multi-coloured Christmas lights for £30

9.4.3 C Cell Batteries for both sets of Christmas tree lights for £27

9.4.4 Four sets of battery-operated blue, programmable walkway lights for trees for £80

9.4.5 Contingency fund for food of £100

9.4.6 Balloon modeller entertainer for £150

9.4.7 Caterer cost of £150

9.4.8 One Outdoor Christmas figure (battery operated) for £150 to site at Lower Walton

9.4.9 A six to seven foot real Christmas tree for Higher Walton

10. Financial Regulations

To consider the draft Financial Regulations (**enclosed**)

11. Reports from Portfolio Holders and Outside Body Representatives

11.1 Footpaths/Towpaths

To receive an update on matters that have been reported to Warrington Borough Council by councillors.

11.2 Highways, Vegetation & Street Lighting

To receive an update on matters that have been reported to Warrington Borough Council by councillors

11.3 Walton Hall Estate

To receive any information.

12. Creamfields

To discuss any issues arising from the event, including any correspondence received.

13. Newsletter

To receive an update on progress towards the production of an Autumn/Winter newsletter.

14. Strategic Plan 2025-2031

To receive a verbal update on the work of the group.

15. Walton Parish Playground Trust

To receive and consider an update from the Trust.

16. Report on Actions taken and correspondence received since the previous meeting

To receive and consider the action and correspondence report. (enclosed)

17. Set date and time of next meeting

To set the date and time of the next Parish Council Meeting as Thursday 5 December 2024 at St. John's Community Church Hall, Old Chester Road, Walton commencing at 7.00pm.